OSNOVNA ŠKOLA "KISELJAK"

KISELJAK

E- MAIL

STVARANJE E-MAIL KORISNIČKOG RAČUNA

SLANJE PRIVITAKA/DOKUMENATA

Kako stvoriti E-MAIL korisnički račun?

Ovdje je naveden primjer step-by-step kod Gmail-a. Na isti ili sličan naćin se otvara račun za slanje mailova i na bilo kojem drugom poslužitelju.

1. KORAK





Sva polja moraš popuniti ! Prepiši kod koji dobiješ na slici.Na kraju klikni uredu! 🗲 🔿 C 🔒 https://accounts.google.com/SignUp?continue=https%3A%2F%2Fwww.google.ba%2F%3Fgws_rd%3Dcr%26ei%3De_gdU6b6KYnTsgbcioDABA&hl=en Ξ Create your Google Account One account is all you need Name Last First A single username and password gets you into everything Google. Choose your username o 🖪 🕺 🕨 8 \mathbf{M} 8+ @gmail.com I prefer to use my current email address Create a password Make Google yours Confirm your password Set up your profile and preferences just the way you like. Birthday Year Month Day Gender Sophia Wright I am.. \$ Mobile phone **N** - +387 Take it all with you Your current email address Switch between devices, and pick up wherever you left off. Prove you're not a robot Skip this verification (phone verification may be required)

Sada imaš svoj korisnički račun. Klikni na Get started !



Sada klikni na Gmail i otvorit će ti se tvoj korisnički račun !



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Ovo je tvoj korišnički račun, u inbox ti dolaze poruke koje možeš čitati i na njih odgovarati. Dalje će ti biti objašnjeno kako da pošalješ mail zajedno sa nekim privitkom. Prvo klikni na Compose

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U desnom kutu ti se otvorio novi prozor. U To trebaš unjeti nečiju adresu, gdje šalješ mail, a na Subject neki naslov te poruke. Primjer imaš na slici ispod.

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Nakon što si napisao sadržaj poruke zajedno sa adresom primatelja klikneš na ikonu prikazanu ispred strelice na prethodnoj slici, Na tom mjestu dodaješ tzv. privitak, atačment ili prilog, neki dokument. Oznaka ove ikone je *spajalica*. Potom će ti se otvoriti novi prozor u kome trebaš da pronađeš svoju prezentaciju ili neki dokument koji želiš poslati.



Mi smo dodali prezentaciju i možeš vidjeti da se ona uplojdava na tvoj mail. Kada dođe do kraja možeš poslati svoj mail.

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I TO JE TO, TVOJ MAIL JE POSLAN OSOBI ČIJU SI MAIL ADRESU NAPISAO !

BRAVO 😳